

Chain of Custody Form

Sample Released By (Donor): _____			Sample Collected By: _____			
Location/Address: _____			Location/Address: _____			
Signature of Donor: _____			Signature of Collector: _____			
Only one sample must be submitted for each Chain of Custody Form						
Sample Description and Details (i.e., sample placed in Cary Blair medium, sterile container, plastic bag):	Date/Time of Sample Release/Collection	Temperature of Sample (Food only)			Date/time of sample transport	
<input type="checkbox"/> Biological <input type="checkbox"/> Stool <input type="checkbox"/> Other					Transport container type (i.e., ice chest, bag, box)	
Food					Transport container temperature (note "refrigerant": blue icepack, ice, or dry ice)	
Other					Time sample transferred to transportation storage device	
Notes: (i.e. Manufacturer, Lot #, Expiration Date, Condition of Sample etc.) _____ _____ _____ _____ _____ _____ _____			TRANSPORT #1		TRANSPORT #2	Holding storage type/location (refrigerator, freezer)
						Temperature of holding storage
			Transported by (#1): _____ <input type="checkbox"/> Temperature maintained during transport per PHD Lab Sampling Chart <input type="checkbox"/> Failure to maintain appropriate temperature during transport (describe under "notes" section) _____ <div style="text-align: right;">Signature</div>		Transported by (#2): _____ <input type="checkbox"/> Temperature maintained during transport per PHD Lab Sampling Chart <input type="checkbox"/> Failure to maintain appropriate temperature during transport (describe under "notes" section) _____ <div style="text-align: right;">Signature</div>	
Received in Public Health Lab by: _____ Signature: _____ Date/Time: _____						
Stored in Lab in: <input type="checkbox"/> Refrigerator <input type="checkbox"/> Other: _____ Temperature of Lab Storage: _____						

Original Chain of Custody Form remains with each sample and is retained by the Public Health Laboratory. Copy and retain completed form for case record

[Click here to submit completed form to Public Health Lab](#)